

Date: 06/02/2023

Minutes of the Meeting: IQAC Session 2022-2023

A meeting of IQAC was held today in the college. The agenda wise minutes of the meeting is as follows:

1. Evaluation of the action taken on the agenda of the last meeting held at 21/01/2023:

- The college successfully celebrated National Voters Day on 25/01/2023.
- The work on upgrading of washrooms of the college is under progress.
- Prize for best sustainable practices will be given on the upcoming annual sports day.
- The registration of students on ABC portal has been successfully completed.
- The issue of bus stop near the college will be taken up with ADC Transport for speedy redressal.

2. For the upcoming academic audit, all the departments are advised to submit unitization of the syllabus for the new semester and results of the students for 2021-2022.

3. There functions are to be conducted in the coming months- Convocation (Honorable Education Minister to be invited, Spots Day and Prize distribution.

4. A faculty development program to be conducted for Computer education.

5. The IQAC reviewed the school mapping activities done by the faculty members by visiting school in the catchment area of the college for increase the enrollment for session 2023-2024.

6. The first draft of SSR was also discussed and planning for 2nd draft of the SSR was done.

7. Review of progress of Beautification activities going on in the college campus.

8. All departments are advised to maintain departmental library. Also, arrangement for facility of photocopies in the college is done at Room No.6 for students as well as faculty.

9. Translation workshop to be organized for translation documents for NAAC by English and Punjabi Departments.

10. All faculty members were directed to start new semester classes of the students.